

5.1.4

ANTI-RAGGING COMMITTEE

ACADEMIC YEAR 2022-2023



KOSHYS

INSTITUTE OF MANAGEMENT STUDIES

NAAC Accredited & ISO 9001 2015 Certified

ANTI-RAGGING COMMITTEE STANDARD OPERATING PROCEDURE [SOPs]

PURPOSE: The Institution has zero tolerance toward ragging

1. Creating ragging free atmosphere in and outside the campus.
2. Creating awareness among students regarding acts and punitive measures pertaining to ragging activities.
3. Creating a cordial relation among students for fulfilling the mission and objectives of the organization.

SCOPE

1. To uphold and comply with the directives of the Hon'ble Supreme Court of India and be vigilant on any act amounting to ragging and due sequelae.
2. To publicize widely students among the prevalent directives and the actions that could be initiated against those indulging in ragging.
3. To consider the complaints received from the students and conduct due fact finding and submit an unbiased report to the Anti- Ragging Committee, with punitive measures recommended for the offenders, as deemed appropriate.
4. To oversee the procedure of obtaining undertaking from the students, in accordance with the provisions and stipulated guidelines
5. To Conduct programs such as role play, awareness shows, video shows prohibiting ragging and orient the students towards the universal concept of zero tolerance for ragging.
6. To provide students the contact details of the person(s) identified to receive complaints/distress calls.
7. To offer counseling services and create awareness among the students.
8. To take all necessary measures for curbing the dreadful menace of ragging both within and outside the Campus.



RESPONSIBILITY:

It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the dedicated Anti-Ragging Squad in curbing the menace of ragging in the institution.

Anti-Ragging Squad would be deployed to make surprise visits in sensitive areas, including canteen, and other places that has the potential of prompting ragging and shall be empowered to inspect such places.

STUDENT ROLE:

1. The students have to necessarily wear the ID cards.
2. A movement Register for students will be maintained at the main gate of all hostels to record the details pertaining to the entry and exit.

ACCOUNTABILITY

1. Confidence building measures namely appointment of counsellors, arrival of senior students and a week or two weeks following the arrival of the juniors ; joint sensitization programmes; joint orientation programme of 'freshers' and 'seniors' to be addressed by the Director/principal; organization on large scale of cultural, sports and other activities; make provisions for faculty members to dine with the hostel residents in their respective hostels etc.

2. Anti-Ragging Committee and Anti - Ragging Squad at the level of the Institutions should be a monitored by a committee at the university level.

3. The wardens must be accessible at all hours and therefore it is imperative and mandatory that they, be available on telephone and other modes of communication. Similarly, the telephone numbers of the other important functionaries - Heads of institutions, faculty members, members of the anti-ragging committees, where ever relevant, should also be widely disseminated for the needy to get in touch or seek help in emergencies.

4. A copy of the prospectus distributed to each student at the beginning of each academic session for obtaining an undertaking not to indulge or abet ragging, shall contain the blueprint of prevention and methods of redressal.

5. It is ensured that each hostel would possess a full-time residential warden.


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Anti-Ragging Committee 2022-2023

Circular

Dated: 26/8/2023

In tune with the policy of KOSHYS to ensure completely ragging free environment in the campus and in compliance with the letter from UGC from time to time. This report consists of the measures taken by the university to curb the menace of ragging inside the campus as per the directions from UGC, posters and anti-ragging slogans were displayed at various places in the college in order to make students aware of the seriousness of ragging as a crime Anti-Ragging Committee will held Meeting On 27 AUG 2023 At 2.00 P.M. In ROOM NO 203.

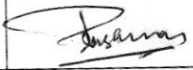

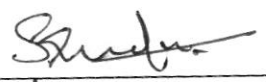
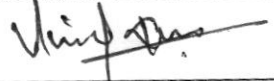
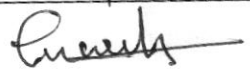
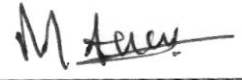
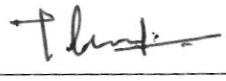
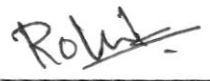
The Agenda for the Meeting were:

- Introduction of committees in the orientation program.
- Display of anti-ragging banners and posters
- Display measures are taken by the university to curb ragging
- Providing information to the students on various measures to curb anti-ragging

Members for the meeting

Sl No	Name	Designation	Signature
1.	Dr Prakash B Nayak	Director	
2.	Dr Sudarkodi P	HOD MBA	
3.	Prof. Shohinee Mandal	Asst. Professor- BCA	
4.	Prof. Smitha Biji	Asst. Professor- BBA	
5.	Prof Shilpa B S	Asst. Professor- MBA	
6.	Prof Kavita Mahar	Asst. Professor- BCOM	
7.	Dr Jagadeesh Babu	Asst. Professor-MBA	



8.	Mr Prasanna Kumar	Physical Director	
9.	Basil Sunny	Student BCA	
10.	Sreedeeep K M	Student B Com	
11.	Vinod Kumar G	Student BBA	
12.	Harsh R K	Student B Com	
13.	Mohammed Anas V	Student MBA	
14.	Thejas C	Student BBA	
15.	Rohit V	Student BCA	

ACADEMIC DIRECTOR


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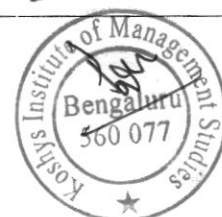
Minutes of the Meeting of Anti-Ragging Committee 2022-2023

Minutes of the Meeting of Anti-Ragging Committee held meeting on 27 AUG 2023 at 2.00 P.M.

In Room No 203

The following members were present for the meeting.

Sl No	Name	Designation	Signature
1.	Dr Prakesh B Nayak	Director	
2.	Dr Sudarkodi P	HOD MBA	
3.	Prof. Shohinee Mandal	Asst. Professor- BCA	
4.	Prof. Smitha Biji	Asst. Professor- BBA	
5.	Prof Shilpa	Asst. Professor- MBA	
6.	Prof Kavitha Mahar	Asst. Professor- BCOM	
7.	Dr Jagadeesh Babu	Asst. Professor-MBA	
8.	Mr Prasanna Kumar	Physical Director	
9.	Basil Sunny	Student BCA	
10.	Sreedeeep K M	Student B Com	
11.	Vinod Kumar G	Student BBA	
12.	Harsh R K	Student B Com	
13.	Mohammed Anas V	Student MBA	
14.	Thejas C	Student BBA	
15.	Rohit V	Student BCA	



Administrative action in the event of ragging

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - i. Suspension from attending classes and academic privileges.
 - ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.
 - iii. Debarring from appearing in any test/ examination or other evaluation process.
 - iv. Withholding results.
 - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - vi. Suspension/ expulsion from the hostel.
 - vii. Cancellation of admission.
 - viii. Rustication from the institution for period ranging from one to four semesters.
 - viii. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

Observations and actions

- There is a no case regarding ragging found in the institution
- Presentation By Class In-Charge Teachers On UGC Act To Curb The Menace Of Ragging: Class teachers of all the classes of KIMS campus made a presentation on UGC act established to curb the menace of ragging in their respective classes, highlighting the acts which would lead to ragging, impact of these acts on the junior students, and legal and criminal actions against such acts.
- INTERACTION OF ANTI-RAGGING SQUAD WITH HOSTEL STUDENTS: The members of the “Anti- ragging squad” visited the hostel, interacted with students, educating them about the menace of ragging and how to curb the menace.



- COUNSELING BY TEACHERS DURING MENTOR-MENTEE MEETING: All the teachers were informed and provided with required information to counsel the students about the menace of ragging, during the regular mentor-mentee meeting.
- DISPLAY OF ANTI-RAGGING POSTERS: As part of the campaign to create awareness about ragging, posters are displayed in prominent locations in KIMS Campus.
- AWARENESS ON RAGGING DISPLAY OF ANTI-RAGGING NOTICE IN ALL LABORATORIES: As part of the campaign to create awareness about ragging, and to support students in distress, notices are displayed in all the laboratories of all the faculties.

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ANTI-RAGGING COMMITTEE

ACADEMIC YEAR 2021-2022

5.1.5



KOSHYS

INSTITUTE OF MANAGEMENT STUDIES

NAAC Accredited & ISO 9001 2015 Certified

ANTI RAGGING COMMITTEE

Reconstituted committee Members w.e.f 13.07.2021

Sl.No.	NAME	DESIGNATION	ROLE
1.	Dr. Prakash B Nayak	Director	Chairman
2.	Dr. Sereena Shaji	Dean	Member
3.	Mr. Paul Anderson	CAO	Member
4.	Mr. Jiji Mathew	CRM Head	Member
5.	Prof. Sandhya S	Asst. Professor	Member
6.	Prof. Indumathi V	Asst. Professor	Member
7.	Dr. Muralidhara	Asst. Professor	Member
8.	Prof. Suresh N V	Asst. Professor	Member
9.	Prof. Anshu Raman	Asst. Professor	Member
10.	Prof. Harshitha K M	Asst. Professor	Member
11.	Prof. Shilpa B S	Asst. Professor	Member
12.	Mr. Rama Murthy	Police Inspector	Member
13.	Mr. Ashiq Azeez	Student	Member
14.	Ms. Soumya Shetty	Student	Member
15.	Mr. Alesh Paulson	Student	Member
16.	Ms. Riya Thomas	Student	Member

Director

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Circular

Dated: 6/9/2021

As per the order of Honorable vice chancellor in tune with policy of Koshys Institute of Management to ensure complete ragging free environment in the campus and in compliance with letter from time to time regarding UGC regulations on curbing the Menace of ragging in educational institutes, Anti-Ragging Committee is constituted with the following members for the academic year 2021-2022

Following are the members of Anti-Ragging Committee for academic year 2021-2022

Sl no	NAME	DESIGNATION	Members
1	Dr. Prakash B Nayak	Director	Chairman
2	Mr. Paul Anderson	CAO	Member
3	Mr.Jiji Mathew	CRM Head	Member
4	Prof. Sandhya	Principal	Member
5	Prof.Indumathi.v	Asst professor	Member
6	Dr. Muralidhara	Asst. professor	Member
7	Prof. Suresh	Asst. professor	Member
8	Prof. Anshuraman	Asst. Professor	Member
9	Prof Harshitha k m	Asst. professor	Member
10	Prof. Shilpa B S	Asst. professor	Member
11	Mr..Rama Murthy	Police Inspector	Member
12	Mr.Ashiq Azeez	Student	Member
13	Mr.Sowmya	Student	Member
14	Mr. Alesh Paulson	Student	Member
15	Mr. Riya Thomas	Student	Member


DIRECTOR
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Circular

Dated: 5/6/2021

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Circular

Dated: 7/6/2022

As per the order of Honorable vice chancellor in tune with policy of Koshys Institute of Management to ensure complete ragging free environment in the campus and in compliance with letter from time to time regarding UGC regulations on curbing the Menace of ragging in educational institutes, Anti-Ragging Committee is constituted with the following members for the academic year 2022-2023

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Anti ragging squad report for the year 2021-2022

According to the Anti Ragging Squad Institution is not having such cases pertaining to ragging and misbehaving with co students for the year 2021-2022.

Committee headed under the leadership of DR.Prakash B Nayak has conducted meeting with Anti Ragging Squad committee members every 3 months once.

Committee members are happy with student co-operation and co-ordination with fellow classmates and committee decided that Koshys Institute of Management Studies campus with zero tolerance towards ragging.

Squad committee members

Dr. Prakash B Nayak	Director of Academics
1. Dr. Sareena Shaji	Dean
2. Prof. Sandhya	Principal
3. Prof. Indumathi V.	committee head
4. Dr. Muralidhara.D	member
5. Prof.Suresh	member
6. Prof. Shilpa	member
7. Prof. Harshitha	member
8. Prof. Ansuraman	member
9. Mr.Ahiq Azeez	member
10.Ms. Soumya shetty	member
11.Ms. Riya	student member
12.Mr. Alosh Paulson	student member


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Minutes of meeting for anti-ragging committee

Ragging is strictly prohibited in this institution as the per government order 5/6/2021. At 3.15 pm in Room 201 to discuss the following along with all committee members. The following points were discussed

1. Suggestions and opinions from student's forum and staff members
2. Asking the faculty members to be vigil towards prevent any anti ragging instances
3. Organizing awareness to all students about the outcome of ragging in the premises
4. Installation of cctv cameras at all the possible corners of college
5. All students and staffs were made aware of the strict disciplinary action for ragging inside the college premises
6. Drug abuse that leads to ragging to be monitored

OBSERVATION: there has no instance of ragging inside the premises of college. The cctv cameras are useful to prevent ragging

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Minutes of meeting for anti-ragging committee

Ragging is strictly prohibited in this institution as the per government order 7/9/2022. at 3.15 pm in Room 201 to discuss the following along with all committee members. The following points were discussed

1. Suggestions and opinions from student's forum and staff members
2. Asking the faculty members to be vigil towards prevent any anti-ragging instances
3. Organizing awareness to all students about the outcome of ragging in the premises
4. Installation of cctv cameras at all the possible corners of college
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6. Drug abuse that leads to ragging to be monitored

OBSERVATION: there has no instance of ragging inside the premises of college. The CCTV cameras are useful to prevent ragging

DIRECTOR

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ANTI-RAGGING COMMITTEE

ACADEMIC YEAR 2020-2021



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Minutes of the Meeting of Anti-Ragging Committee 2020-21

Anti -Ragging Committee is constituted in this college to prevent ragging and to take ant ragging measures as per the guide lines issued by the Supreme Court of India & UGC. An Anti-Ragging Committee is formed to address the issues concerning ragging. The members of the committee are as follows:-

Sl No	Name	Designation	Signature
1.	Dr Prakash B Nayak	Director	
2.	Prof. Kavitha M	HOD B Com	
3.	Prof. Shohinee Mondal	Asst. Professor- BCA	
4.	Prof. Smitha Nair	Asst. Professor- BBA	
5.	Prof. Jagadeesh Babu	Asst. Professor- B Com	
6.	Prof kethan	Asst. Professor-MBA	
7.	Dr. Milind	Physical Director	
8.	Akshay Kumar	Student BCA	
9.	Albin Antony	Student B Com	
10.	Christo s john	Student BBA	
11.	Christy binoy	Student B Com	
12.	SANDHYAS	Student MBA	

Administrative action in the event of ragging in KIMS: -


Depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely:

1. Suspension from attending classes and academic privileges.
2. Withholding/withdrawing scholarship/fellowship and other benefits.
3. Debarring from appearing in any test/examination or other evaluation process.
4. Withholding results.
5. Suspension/expulsion from the hostel.
6. Rustication from the institution for period ranging from one to four semesters.
7. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

Under the pretext of 'welcoming' new students to the college, ragging is a practice that gives senior students an excuse to harass their junior counterparts and make them easy targets to satiate their own pleasures. The students of KIMS are hereby warned that they shall not indulge in "RAGGING". If they are found guilty of ragging they are liable for the above mentioned punishment.

The freshers / junior students are also hereby instructed that they should not respond to the calls from seniors, should not participate in any kind of party anywhere inside/outside the campus, even if ordered by the seniors and that, they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.

KIMS campus is ragging free, still all these measures have been taken to ensure that the freshers are able to pursue their studies without getting teased, insulted or in any way troubled by the seniors in the name of an obsolete, barbaric ritual. All of this was possible only because of the whole-hearted support from students and teachers.


ACADEMIC DIRECTOR

5.1.4

ANTI-RAGGING COMMITTEE

ACADEMIC YEAR 20219-2020

Anti-Ragging Committee Circular 2019-2020

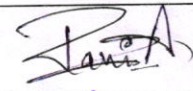
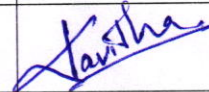
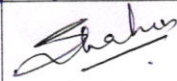
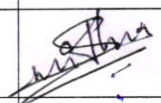
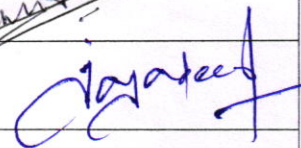

Dated: 16/9/2019

As per the order of Honorable vice chancellor in tune with policy of Koshy's Institute of Management to ensure complete ragging free environment in the campus and in compliance with letter from time to time regarding UGC regulations on curbing the Menace of ragging in educational institutes, Anti-Ragging Committee is constituted with the following members for the academic year 2019-2020

The following points were discussed

1. Discussing the various suggestions offered by the students and faculty members
2. Asking 'the faculty members to be strict in their vigil to prevent any and all instances of harassment.
3. Organizing Awareness programs to empower the students and conferences to increase their self-reliability.
4. Installation of cameras in every corner of the campus.

Following are the members of Anti-Ragging Committee for academic year 2019-2020

Sl No	Name	Designation	Signature
1.	Dr A Ravi	Director	
2.	Prof. Kavita Mahar	HOD B Com	
3.	Prof. Shohinee Mandal	Asst. Professor- BCA	
4.	Prof. Smitha Biji	Asst. Professor- BBA	
5.	Prof. Jagadeesh Babu	Asst. Professor- B Com	
6.	Prof kethan	Asst. Professor-MBA	



7.	Dr. Milind	Physical Director	<i>Milind</i>
8.	Akshay Kumar	Student BCA	<i>Akshay</i>
9.	Albin Antony	Student B Com	<i>Albin Antony</i>
10.	Christo S John	Student BBA	<i>Christo S</i>
11.	Christy Binoy	Student B Com	<i>Christy Binoy</i>
12.	Sandhyas	Student MBA	<i>Sandhya</i>

ACADEMIC DIRECTOR

Poser
DIRECTOR
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KOSHYS

INSTITUTE OF MANAGEMENT STUDIES

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Minutes of the Meeting of Anti-Ragging Committee 2019-20

Anti -Ragging Committee is constituted in this college to prevent ragging and to take ant ragging measures as per the guide lines issued by the Supreme Court of India & UGC. An Anti-Ragging Committee is formed to address the issues concerning ragging. The members of the committee are as follows:-

SI No	Name	Designation	Signature
1.	Dr A Ravi	Director	
2.	Prof. Kavita Mahar	HOD B Com	
3.	Prof. Shohinee Mandal	Asst. Professor- BCA	
4.	Prof. Smitha Biji	Asst. Professor- BBA	
5.	Prof. Jagadeesh Babu	Asst. Professor- B Com	
6.	Prof kethan	Asst. Professor-MBA	
7.	Dr. Milind	Physical Director	
8.	Akshay Kumar	Student BCA	
9.	Albin Antony	Student B Com	
10.	Christo s john	Student BBA	
11.	Christy binoy	Student B Com	
12.	Sandhya s	Student MBA	



OBSERVATION

There is a no case regarding ragging found in the institution. There has been no instance of harassment. The setting up of cameras proved to be an effective method to combat instances of harassment.

Administrative action in the event of ragging in KIMS: -

Depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely:

1. Suspension from attending classes and academic privileges.
2. Withholding/withdrawing scholarship/fellowship and other benefits.
3. Debarring from appearing in any test/examination or other evaluation process.
4. Withholding results.
5. Suspension/expulsion from the hostel.
6. Rustication from the institution for period ranging from one to four semesters.
7. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

Under the pretext of 'welcoming' new students to the college, ragging is a practice that gives senior students an excuse to harass their junior counterparts and make them easy targets to satiate their own pleasures. The students of KIMS are here by warned that they shall not indulge in "RAGGING". If they are found guilty of ragging they are liable for the above mentioned punishment.

The freshers / junior students are also hereby instructed that they should not respond to the calls from seniors, should not participate in any kind of party anywhere inside/outside the campus, even if ordered by the seniors and that, they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.

KIMS campus is ragging free, still all these measures have been taken to ensure that the freshers are able to pursue their studies without getting teased, insulted or in any way troubled by the seniors in the name of an obsolete, barbaric ritual. All of this was possible only because of the whole-hearted support from students and teachers.



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5.1.4

ANTI-RAGGING COMMITTEE

ACADEMIC YEAR 2018-2019



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Anti-Ragging Committee Circular 2018-2019

Dated: 06/10/2018

In accordance with the directives from UGC, posters and anti-ragging slogans were displayed at various places in the college in order to make students aware of the seriousness of ragging as a crime Anti-Ragging Committee will held meeting on 9th SEP 2018 at 2.00 p.m. in ROOM NO 203.

The Agenda for the Meeting were:

- Roles and Responsibilities of Mentors
- Suggestion and grievances
- Library
- Anti-ragging Squad
- Workshop to be organized

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Minutes of the Meeting of Anti-Ragging Committee 2018-2019

Minutes of the Meeting of Anti-Ragging Committee held on 9th SEP 2018 at 2.00 p.m. in ROOM NO 203.

The following members were present for the meeting.

Sl No	Name	Designation	Signature
1.	Dr A Ravi	Director	
2.	Dr Sara Kannuth	HOD MBA	
3.	Prof. Shohinee Mandal	Asst. Professor- BCA	
4.	Prof. Smitha Biji	Asst. Professor- BBA	
5.	Prof. Jagadeesh Babu	Asst. Professor- BBA	
6.	Prof. Amala Sen	Asst. Professor- BCOM	
7.	Prof Jagadeesh Babu	Asst. Professor-MBA	
8.	Dr. Milind	Physical Director	
9.	Vijay Pradhan	Student BCA	
10.	Akhil R	Student B COM	
11.	Akshay A S	Student BBA	
12.	Vivek K.Madhu	Student B COM	
13.	Anchu M Abraham	Student MBA	
14.	Megha Bachar	Student MBA	
15.	Delvin Shibu	Student B COM	



Observations and actions

Discussion on guidelines of UGC and AICTE. The Committee Members were informed that as per the guidelines of UGC and AICTE the details of Consequences of Ragging are clearly mentioned in prospectus and student hostel manuals.

- **There is a no case regarding ragging of student**
- **Mentoring Cells.** The Committee Members discussed how to set up a Mentoring Cell involving senior faculty Members from each Department & also student representatives to prevent ragging within the Institution & Hostel premises.
- **Roles and Responsibilities of Mentors.** The Committee discussed about the Roles and Responsibilities of Mentors, Anti Ragging Squad Members and Faculty Members to mentor the students. Additional duty of checking hostels, canteen and all prominent places during the night on rotational basis allotted to Hostel Wardens and Squad Members.
- **Suggestion and grievances** The Committee Members suggested creating a Cell where involvement of the Parents towards suggestions and grievances relating to Ragging could be taken up.
- **Library** The Committee Members decided that during the time of examinations library to be kept open for 24/7 and instructing Hostel Warden to keep a long note book to mark the presence of students availing Library facility in the night. The Squad Members to regularly inspect the Library and Hostel during this time.
- **Anti-ragging Squad.** The Committee Members discussed the activities and performance of Anti ragging Squad involving Members from each Department & also student representatives to prevent ragging within the Institution & Hostel premises.
- **Workshop to be organized** The Committee Members suggested to conduct a workshop by inviting jurisdictional Police officers and eminent personalities to address Fresher's and Senior students regarding Anti ragging.

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